

WAREHOUSE TECH/DRIVER | 28K – 31K per annum

Stag Enterprise, Inc. is a leading privately owned, small, veteran, woman-owned ISO 9001-2008 and AS9120 certified business servicing the commercial, industrial, aerospace and government markets. Since opening our doors in 1993, we've been committed to meeting the industrial needs of our customers through providing the latest technologies and products from quality manufacturers such as 3M. We pride ourselves on providing professional, expeditious service and innovative solutions.

We are currently seeking a Sales Support / CSR to assist Stag Enterprise, Inc. progress in sales of industrial products. In this role at Stag Enterprise, Inc., you will be supporting the sales team as well as represent a myriad of innovative products and services that help companies improve their businesses locally and across the globe.

Stag Enterprise Inc. is looking for a Warehouse Tech/Driver for its Ball Ground, GA location. The successful candidate will be responsible for the inventory of the Warehouse and daily delivery of materials. Must be able to multi-task in a warehouse environment and work well under pressure to service the customer in a safe and timely manner. The Warehouse Tech/Driver will also be responsible for the procurement and dispatch process and delivery of products to customers and vendors for our established wholesale distributorships that carry multiple types of products.

Job Duties:

- Shipping and Receiving
- Check and stock merchandise.
- Pick and verify orders for customers.
- Prepare orders for shipment.
- Create labels for shipments and orders.
- Faxing/sending documentation to home office.
- Daily loading and unloading of products in truck for delivery to customers.
- Driving deliveries.
- Maintain daily checklist of truck and forklift maintenance
- Warehouse inventory counts, picking and pulling orders, daily maintenance of the warehouse and other duties as assigned.

Requirements

The qualified candidate will have excellent problem solving skills and be familiar with health and safety regulations. He or she will be mature, dependable, trustworthy, AND will possess the following:

- Minimum of 2 years of truck driving experience.
- Warehouse experience including driving a forklift.
- Computer literacy
- A clean driving record.
- Ability to communicate effectively with customers and provide superior service.
- Ability to multi-task and work within daily deadlines.
- Knowledge of common carrier (LTL) and full truckload logistics
- High School Diploma

The successful candidate will also be subject to drug testing and a criminal background check.

Rewards:

At Stag Enterprise, Inc., we offer market competitive compensation, long term incentives and comprehensive benefits. Salary and benefits are based upon experience. Benefits include: vision, and dental insurance, and partially paid healthcare. Salary is based upon experience.

Please send your resume to Tanny Davidson at tanny@stagenterprise.com if interested in this position.